



**Wildlife Justice
Commission**

Wildlife Justice Commission

Law enforcement and legal experts fighting transnational organised wildlife crime.

The Wildlife Justice Commission is an innovative, young, mission-driven organisation, leveraging the rule of law and the power of investigation to stop the extinction of our wildlife. Our mission is to disrupt transnational organised wildlife crime by exposing criminal networks and the corruption that enables them to flourish, by convincing – or if need be, pressuring – governments to enforce the law.

The Wildlife Justice Commission is looking for an

External Relations Consultant

to prepare and support its preparations for the 19th meeting of the Conference of the Parties to the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) in Panama, November 2022.

Position Overview

The External Relations Consultant is responsible for developing and implementing the strategy to maximise the impact of the Wildlife Justice Commission at the CITES conference to achieve the organisation's objectives. The External Relations Consultant reports to the Director of Programs and works closely with the External Relations team.

Tasks and Responsibilities

- Develop and implement a strategy and project plan for the conference, allowing the organisation to share relevant findings with key stakeholders to increase the effectiveness of multilateral policies.
- Engage in stakeholder mapping to determine the most relevant organisations and people the organisation should be engaging with before, during and after the conference.
- Represent the organisation externally.
- Prepare meetings and presentations.
- Work in close cooperation with the Director of Programs and the Executive Director in developing and implementing the strategy for the conference.
- Work in coordination with the External Relations team and other relevant teams such as Investigations and Intelligence, Communications, and Strategic Partnerships.





Knowledge and Skills Required

- Understanding of and experience in diplomacy and/or international organisations.
- Experience with working in a coordinating role and working closely with senior management.
- Outstanding organisational abilities.
- Excellent interpersonal and communication skills.
- Team player.
- A hands-on and service-related attitude.
- Affinity with the mission statement of the organisation.
- Willingness to travel.
- Sensitivity in working with a culturally diverse, inter-disciplinary, multi-lingual, global team.
- Fluent in English.

Education and Experience Required

- At least 5 years' experience in a similar role.
- Graduate degree in international relations or international law.

We offer

- A consultancy contract for a period of 12 months.
- An international environment working in English.
- A chance to make a difference.

Looking to make a difference for wildlife?

Please email your CV and motivation letter in English by email only to careers@wildlifejustice.org. CVs without motivation letters will not be considered. Should you have any questions about this position, please email us at this address. Please indicate External Relations Consultant in the email subject line.

To support its objectives, the Wildlife Justice Commission employs staff of many nationalities, cultures, languages, and opinions. This international and diverse character is one of the core values of the organisation, and it therefore seeks to sustain and strengthen this diversity and ensure equal opportunities and an inclusive working environment for its entire workforce.

Deadline to submit applications: 31 December 2021

Please note that only short-listed candidates will be contacted.

